

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

March 9, 2021

The board of directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on March 9, 2021 at 7:00 p.m. by telephone conference call, in accordance with the duly posted notice of the meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

None

Also, in attendance were Michelle Guerrero, Scott Shelnut, Chris Burke, and Lisa Stephens.

The President called the meeting to order at 7:05 p.m. and declared it open for such business as might properly come before it.

1. No members of the public were present for comments.
2. Minutes of the February 9, 2021 meeting were then presented. Upon motion duly made by Director Hoyland, seconded by Director McCorkle, and unanimously carried, the minutes of said meeting were accepted as written.
3. Michelle Guerrero then presented the tax assessor-collector’s report which reflected the 2020 taxes collected at 92.4%, and the 2019 and prior years collected at 99% or higher. Upon motion made by Director Hoyland, seconded by Director Robicheaux, and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.
4. Michelle Guerrero then presented the delinquent tax report on behalf of the District’s delinquent tax attorney. One account was presented to the Board as eligible to be moved to the uncollectible roll. After discussion, upon motion duly made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board authorized the account presented be moved to the uncollectible roll. Upon motion then made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the delinquent tax report as written.

5. Scott Shelnett presented the operator's report. There were 416 total connections in the District. Collections for the month were at \$24,493.44 with current billings at \$30,767.63. Water accountability was at 89.2% for the period January 15, 2021 to February 18, 2021. A total of 4,648,000 gallons of water was produced during the prior month and no permit violations at the wastewater treatment plant had been reported. Action and pending items were reviewed. The Board reviewed the delinquent list. The Board agreed the operator should continue to tag, keeping in mind the hardships from the recent freeze and cut off only if appropriate. Mr. Shelnett presented one account eligible for sending to the collection agency to which the Board agreed. After further brief discussion, upon motion duly made by Director Hoyland, seconded by Director Robicheaux, and unanimously carried, the Board approved the operator's report as presented.

6. Chris Burke then presented the engineering report. Mr. Burke advised that notice to proceed had been issued for hydro tank coatings at the water plant. Mr. Burke reported that payment had been received from Comcast for the cost to line the sewer line behind El Jimador, and Texas Pride had been contacted and is estimated to begin the work in the next couple of weeks. Upon motion made by Director Robicheaux, seconded by Director McCorkle, and unanimously carried, the Board approved the engineer's report as presented.

7. The Board then reviewed the bookkeeper's report. It was noted that check #5523 should be voided and Scott Shelnett would provide the bookkeeper with supporting documents to have a new check issued for payment at the April meeting. Upon motion duly made by Director Robicheaux, seconded by Director McCorkle, and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

With there being no further business to come before the Board, the meeting was adjourned at 8:07 p.m.

Secretary