

ENCHANTED VALLEY HOMEOWNERS ASSOCIATION

Minutes of the Board Meeting

January 4, 2016

The General Session of the Enchanted Valley Homeowners Association monthly board meeting was held on the above date at the Enchanted Valley Clubhouse located at 14910 Enchanted Valley Drive, Cypress, Texas, 77429.

Attending: Steve Thomson, President
Rick Nickerson, Secretary
Lloyd Coker, Vice President
Bill Loving, Director
Jessica Smith, SCS Management Services, Inc.

Absent: Gene Tipps, Director

CALL TO ORDER

Director Thomson called the meeting to order at 7:02 pm.

ACTION TAKEN OUTSIDE THE MEETING

There was no action taken outside of the meeting.

MINUTES

Director Coker made a motion to accept the December 7th, 2015 and November 7, 2015 minutes without correction. Director Nickerson seconded the motion. All were in favor.

GUEST TO ADDRESS THE BOARD

A resident was in attendance requesting information about the recent holiday lighting contest winners and how they were chosen. There was also discussion regarding next year's contest and how the judging should take place. The Board offered the resident a place on the judging next year.

MANAGEMENT REPORT

Ms. Smith presented the management report and the action item list.

COMMITTEE REPORTS

Landscape: Director Loving requested the landscaping contact specs for review. Ms. Smith will email the specs to the Board.

Neighborhood Events: The Board reported that the Santa event was a success as well as the holiday decorating contest. There are currently no events scheduled.

Pool: There was no pool report given.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Signature Cards: Ms. Smith presented signature cards for the operating account. With two resignations new signature cards are required. All Board members present signed and Ms. Smith will bring to the next meeting for Director Tipps signature.

Strongroom Approver: Ms. Smith requested a director to be a strongroom approver along with Director Thomson. Director Coker agreed to be an approver. Ms. Smith will have him set up in the system.

Fund Transfers: Ms. Smith presented the end of year financials and a transfer was discussed from the operating account into the money market account. After discussion Director Coker made a motion to transfer \$21,543.10 into the money market. The Board will discuss further transfers in June 2016. Ms. Smith will notify accounting of the transfer.

Appointment of Director: Ms. Smith notified the Board that she has not received any interest from residents to be appointed to fill a position on the Board.

Swim Houston Contract Bid: Ms. Smith presented the 2016 pool management contract bid from Swim Houston, the current pool management company. The Board discussed the 2016 budget vs. the bid amount. After discussion Director Nickerson motioned to accept the bid for 2016. Director Loving seconded the motion. All were in favor. Ms. Smith will notify the vendor.

ADJOURNMENT

Director Thomson motioned to adjourn the meeting into executive session. Director R. Nickerson seconded this motion at 8:44 pm.

CALL TO ORDER

Executive session was called to order at 8:46 pm.

BOARD REFERRAL

The board referral was presented and reviewed. SCS will move forward with recommendations from the Board.

ADJOURNMENT

There being no further business to be addressed Director Thomson motioned to adjourn the meeting at 9:00 pm. Director Sims seconded the motion, all were in favor..

Attest

Date